

# SIX STEPS FOR BUSINESS PLANNING



# WPA Business Plans - Next steps

#	ACTION	BY WHEN
1	CIWP to circulate the results of the 2nd workshop to each pilot WPA with template for final tables	1 week
2	Each WPA Planning Team to hold meetings to develop objectives, strategies, results and barriers and prepare draft tables	30 December
3	Planning team to consult on the proposals with their managers and other WPA staff, finalise the tables and submit to CIWP/HO	15 January 2017
4	HO/CIWP to review tables and send comments to planning teams	31 January 2017
5	CIWP to provide detailed template for drafting the business plans	31 January 2017
6	Planning team to complete draft Business Plans and send to HO/CIWP for review	15 February 2017
7	Planning teams to address comments and prepare final drafts and submit to HO for approval	15 March
8	Approval of Business plans for each pilot WPA	1 April
9	Drafting of Year 1 action plan for implementation, securing budgets and start of implementation	1 April

# Addressing the systemic barriers - Next steps

#	ACTION	BY WHEN
1	CIWP to compile a short report on the systemic barriers identified at the 2 <sup>nd</sup> workshop and send to Head of Habitats Office	1 week
2	HO/CIWP to establish a Business Planning task force to address the systemic barriers	30 December
3	Task Force to make an Action Plan to address the system barriers	15 January 2017
4	Task Force to meet monthly to develop solutions to the barriers, and to provide regular reports to Dr Dabiri.	Through 2017

## **TOR for the HO/CIWP Business Planning Task Force**

1. To develop and pursue solutions to the systemic barriers for business plan implementation.
2. To provide regular reports to DOE managers and seek their support in addressing the systemic barriers
3. To develop Innovative sources of financing
4. To support the approvals process for the pilot business plans
5. To oversee the development of the Business Planning guideline, based on the experience of the pilots
6. To develop mechanisms for up-scaling of business planning to all wetland protected areas